



# S.S.OIL MILLS LIMITED

## NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the shareholders of the Company will be held at its registered office **2-Tipu Block, New Garden Town, Lahore on Monday October 28, 2019 at 11:00 am** to transact the following business:

1. To confirm the minutes of the last Annual General Meeting.
2. To receive, consider & adopt the Audited Accounts of the company for the year ended June 30, 2019 together with the Auditor's and Director's report thereon.
3. To approve dividend.
4. To Appoint Auditors for the year ending 30<sup>th</sup> June 2020 & Fix their remuneration. The present Auditor's M/S Aslam Malik & Co. Chartered Accountants retire & being eligible for re-appointment has offered themselves for re-appointment.
5. To consider any other business with the permission of the Chair.

**Lahore**  
**Dated October 06, 2019**

**By the Order of the Board**  
**(Attiq-ur-Rahman)**

**Company Secretary**

### NOTES:

1. The Share Transfer Book of the Company will remain closed for the transaction from October 25, 2019 to October 31, 2019 (both days inclusive).
2. A member entitled to attend, speak & vote may appoint another member as proxy to attend, speak & vote on his/her behalf. Proxies in order to be effective must be received at the registered office & notice of his/her intention, not later than 48 hours before the meeting.
3. Attested copies of CNIC or the passport of the beneficial owner and the proxy shall be furnished with the proxy form.
4. Members whose shares are deposited with Central Depository Company of Pakistan Limited are requested to bring original computerized ID card along with the participants ID number and their account number in Central Depository Company of Pakistan Limited to facilitate identification at the time of annual general meeting. In case of proxy, an attested copy of proxy's identity card, account and participant's ID number be enclosed. In case of corporate entity, the board of directors resolution/ Power of attorney with the specimen signature of the nominee shall be produced at the time of meeting (unless it has been provided earlier or the corporate entity has appointed a proxy).
5. The proxy shall produce his original CNIC or original passport at the time of meeting.
6. In case of corporate entity, the Board of Director resolution/power of attorney with the specimen signature shall be submitted (unless it has been provided earlier along with proxy form to the company).
7. Members are requested to notify change in their address, if any.
8. Annual financial statements of the Company for the year ended June 30, 2019 along with related reports have been placed at the website of the Company [www.ssgroup.pk](http://www.ssgroup.pk). Any shareholder can send request for printed copy of the Annual Report-2019 to the Company.
9. As per provision of Section 242 of Companies Act, 2017 any dividend payable in cash shall only be paid through electronic mode directly in to the bank account designated by the entitled shareholders. In view of foregoing the shareholders are requested to provide the details containing (i) Title of Bank account, (ii) Bank Account Number, (iii) IBAN (iv) Bank Name, (v) Branch Name, Code & Address, (vi) Cell Number, and (vii) Landline Number, if any, to Company's Share Registrar if shares are held in physical form or to the respective Participant/Investor Account Services if shares are held in book entry form. Failure to provide the aforesaid requirements will result in withholding of the payment of dividend in the future to the respective member.